

**MINUTES OF THE  
HEALTH CARE ADMINISTRATION BOARD MEETING  
THURSDAY, SEPTEMBER 19, 2024**

**MEMBERS PRESENT:**

MICHAEL BAKER, Chair  
KIMBERLY JENKINS  
ELLSWORTH HAVENS  
MANUEL PAULINO

**STAFF:**

LYNN CERTO  
DONNA BETSCH  
LISSETTE SANTIAGO-RIVERA

**CALL TO ORDER:**

MICHAEL BAKER, opened the meeting on Thursday, September 19, 2024, at 9:15 a.m. The meeting was held remotely.

**MOTION SUMMARY**

1. Approval of the Minutes from June 20, 2024  
**Motion – E. Havens; Second – K. Jenkins**
  
2. Approval of the Notice of Readoption for Standards for Licensure of Assisted Living Residences, Comprehensive Personal Care Homes, and Assisted Living Programs; Licensing Standards for Dementia Care Homes; Standards for Licensure of Long Term Care Facilities; and Standards for Licensure of Residential Health Care Facilities Located with, and Operated by Licensed Health Care Facilities Codified at N.J.A.C. 8:36-1.3 and 13A, 8:37-1.2 and 10, 8:39-1.2 and 39A, and 8:43-1.3 and 17.  
**Motion – E. Havens; Second – K. Jenkins**

**SEPTEMBER 19, 2024 HEALTH CARE ADMINISTRATION BOARD  
VOTING RECORD**

<b>VOTING BOARD MEMBER</b>	<b>ROLL</b>	<b>1</b>	<b>2</b>
Ms. Jenkins	<b>Y</b>	<b>Y</b>	<b>Y</b>
Mr. Paulino	<b>late</b>	<b>Y</b>	<b>Y</b>
Mr. Havens	<b>Y</b>	<b>Y</b>	<b>Y</b>
Ms. Roberts	<b>-</b>	<b>-</b>	<b>-</b>
Mr. Baker	<b>Y</b>	<b>Y</b>	<b>Y</b>
<b>TOTAL</b>	<b>3</b>	<b>4</b>	<b>4</b>
<b>TOTAL Absent</b>	<b>2</b>	<b>1</b>	<b>1</b>

**KEY:      Y=YES            N=NO            A=ABSTAIN      (—)=ABSENT**

**DETAILS TAKEN FROM THE ATTACHED TRANSCRIPT OF  
SEPTEMBER 19, 2024, BY DEGNAN & BATEMAN.**

Upon unanimous affirmative response, the matter stands adjourned.